

Policy Name: Code of Ethics Policy	Responsible Owner: President	Effective Date: July 28, 2025
Policy Number:	Approval Body: Board of Governors	

A. POLICY:

CODE OF ETHICS

The Institution's Code of Ethics is a statement of our fundamental principles of fair and honest business practice. The Code guides the Institution's behaviour in all dealings with all stakeholders, including employees, students, governmental agencies and business and professional clients.

The Institution will conduct all its business in good faith, abiding by Canadian law and adhering to the principles of human rights and privacy protection. The Institution will not discriminate by age, sex, religion, ethnic origin, sexual orientation, disability, or political opinion.

The Institution will act with honesty, impartiality, and transparency in all its dealings with employees, students, and other stakeholders.

The Institution will promote academic freedom and a working environment that encourages unfettered intellectual inquiry. The Institution insists on academic integrity and will treat all cases of academic dishonesty as grave offences.

All employees of the Institution will be required to avoid any conflict of interest, real or apparent, that might impugn the integrity, independence, or impartiality of the institution. Employees are required to disclose to the Institution any financial or other interest they may have in any business or educational partner of the Institution.

The highest ethical standards are demanded of members of the Administration, Student Services, Board of Governors, Academic Council, Finance Committee, Recruitment Committee and any other committee of the Institution. Such officers and employees of the Institution are required to treat the information they deal with in the course of their duties with the utmost confidentiality.

The Institution will act on these principles and will insist on the same high standards from its stakeholders.