



January 7, 2021

MEMORANDUM OF UNDERSTANDING
REGARDING BLOCK TRANSFER

between

Capilano University, North Vancouver BC, and
Quest University, Squamish BC

This memorandum of understanding constitutes an agreement between Capilano University and Quest University.

Objective of the Agreement:

Capilano University agrees to facilitate the block transfer of students from Quest University with appropriate prerequisite qualifications into the Capilano University Bachelor of Arts with a major in Interdisciplinary Studies. By this agreement, applicants from Quest University who have completed their first two years in the Quest Bachelor of Arts and Sciences degree will be guaranteed admission to Capilano University with full block transfer, provided all other entrance criteria are met and space remains in the program. In addition, Quest students who have completed further coursework will have transfer credit recognized according to the framework detailed below.

Terms of Agreement

As a partner to this agreement, Quest University agrees

- To provide opportunities for representatives of Capilano University to visit appropriate forums at Quest University to disseminate information about Capilano University's **Bachelor of Arts with a major in Interdisciplinary Studies**.

As a partner to this agreement, Capilano University agrees

- To accept students who have completed the two-year Foundation program (see **Table 1**, page 2) at Quest University directly into the third year of the Bachelor of Arts with a major in Interdisciplinary Studies degree at Capilano University. These students will receive 60 credits toward their degree, to be designated as follows:
 - 45 credits to cover lower-level program requirements (English, Language, Humanities, Social Sciences, and 200-level Arts electives);
 - 3 credits applied to INTS 310 requirement;
 - 12 credits applied to requirement for electives at the 100-level or higher;

- To work with students who have not completed the two-year Foundation program, but have completed some courses, to count their undefined transfer credits towards their degree program. Missing Foundation requirements can be met with Capilano courses according to **Table 2** (page 3);
- To transfer Quest courses, where applicable, at a rate of 4 credits per unit of Quest coursework;
- To work with Quest students in their third or fourth year to apply credits from their Concentration program toward the degree requirements of the Interdisciplinary Studies major. Quest concentration courses will be taken to satisfy program requirements of the Bachelor of Arts with a major in Interdisciplinary Studies according to **Table 3** (page 3);
- To waive all credit residency requirements for transferring Quest students;
- To waive the 65 Arts credit requirement in Capilano's BA Framework for transferring Quest students;
- To provide Quest University with updated information about Capilano University programs regularly.

Exchange of Information

Both parties will provide updates regarding changes to their courses and programs that are anticipated and/or approved.

Both parties agree to make information about this arrangement available to their respective relevant institutional departments and students.

This agreement is implemented through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

Duration and Termination of the Agreement

The agreement shall be in place for a period of five years, commencing May 1, 2021, and will be subject to review and renewal by Capilano University. If there are impediments to renewal, Capilano University will notify Quest University of the impediments, with the goal of negotiating a new agreement. Final approval of the agreement will remain with the President of Capilano University.

This MOU may be terminated by either party at any time provided that the terminating party gives written notice of its intention at least six months prior to termination.

Capilano University retains the right to limit the number of students admitted under this agreement.

Supplementary Tables:

The following tables are intended to aid the transfer process for Quest students entering Capilano University's Bachelor of Arts with a major in Interdisciplinary Studies:

Table 1: Requirements for the Quest University Foundation Program	
CORE	IND 2100, IND 2200, IND 2300
Life Sciences	3 LIF courses
Mathematics	1 MAT course
Physical Sciences	2 PHY courses

Social Sciences	3 SOC courses
Arts & Humanities	3 HUM courses
Language	1 LAN course


Table 2: Completing Quest Foundation Requirements with Capilano Courses (to satisfy 60 credit transfer)	
Quest Foundation Requirement	Satisfying Capilano Courses
IND 2100 Cornerstone	INTS 210 Approaching Knowledge
IND 2200 Foundation Rhetoric	ENGL 100
IND 2300	INTS 310
MAT 2xxx courses	Any lower-level MATH, STAT, or COMP course (PSYC 213 may be used)
PHYS 2xxx courses	Any lower-level CHEM or PHYS courses
LIF 2xxx courses	Any lower-level BIOL courses
LAN 2xxx courses	Any language courses
HUM 2xxx courses	Any lower-level course from departments within the School of Humanities
SOC 2xxx courses	Any lower-level courses from departments within the School of Social Sciences


Note: this table does not designate course equivalences for articulation purposes. It is intended solely to help Quest transfer students who have yet to complete their Foundation program to find appropriate courses to satisfy the 60-credit transfer described above. Other courses than those listed may be appropriate, as determined by Capilano's registrar and transfer office

Table 3: Applying Quest transfer courses to Interdisciplinary Studies program requirements	
Quest Courses	Interdisciplinary Studies Requirements
EXP and DIR courses	Experiential Requirement; 300+ elective requirement (May be applied to Humanities, Social Sciences, or Arts requirements on case-by-case basis)
IND 3000	Capstone Requirement
LAN 2xxx or 3xxx	Language requirement; 100- or 300-level Humanities, or Arts requirement;
HUM 2xxx or 3xxx	100- or 300-level Humanities or Arts requirement
SOC 2xxx or 3xxx	100- or 300-level Social Sciences or Arts requirement
IND 2xxx or 3xxx	100- or 300-level elective requirement. May be applied to Humanities, Social Sciences, or Arts requirements on a case-by-case basis.
PHY and LIF 2xxx or 3xxx	100- or 300-level elective requirements
MAT 2xxx or 3xxx	100- or 300-level elective requirements

***Notes: (i)** Since Quest courses are equivalent to 4 credits (1 more than the typical Capilano course), 3 credits will be applied to the designated INTS Requirement, with an additional 1 additional credit to an appropriate field of Arts or elective requirements.

(ii) This table refers only to general requirements of the Interdisciplinary Studies Major. Specific course-to-course transfer credit arrangements may be made through the Capilano registrar and transfer office.

For and on behalf of: CAPILANO UNIVERSITY
Pouyan Mahboubi, Associate Vice President Academic and Vice-Provost, Capilano University
<i>Authorized Signatory</i>

Signature
January 26, 2023
Date Signed

For and on behalf of: QUEST UNIVERSITY
Jeff Warren, Vice President Academic, Quest University
<i>Authorized Signatory</i>

Signature
January 26, 2023
Date Signed