

Quest University Canada (Foreign School) – G40753
 US Federal Student Aid / Title IV
 Student Eligibility – Published SAP Policy
 2018-2019

Ref. Quest Academic Calendar

<https://questu.ca/academics/catalogue-calendar-and-policies/>

Undergraduate

Arts & Sciences Degree (BA&Sc)

For a student to be eligible for Federal Student Aid (FSA) funding (i.e. Title IV eligible), the US Department of Education requires participating institutions of higher education to establish minimum standards of Satisfactory Academic Progress (SAP) and implement reasonable policy for monitoring SAP as set within.

Qualitative Component:

Quest uses a four-point grading system. Each course taken for academic credit is assigned a final grade at the end of the block. Note that Quest does not award grades of A+. A student must achieve the following minimum grade point averages (GPA) in each term out of a 4.0 grade scale and attain a cumulative grade point average of 2.0 to be eligible to graduate:

Term 1 (year 1)	1.6 minimum
Term 2 (year 1)	1.8 minimum
Term 3 (year 2)	2.0 minimum
Term 4 (year 2)	2.0 minimum
Term 5 (year 3)	2.0 minimum
Term 6 (year 3)	2.0 minimum
Term 7 (year 4)	2.0 minimum
Term 8 (year 4)	2.0 minimum

Grade	Grade Point	Percentage
A	4.0	94-100
A-	3.7	90-93
B+	3.3	87-89
B	3.0	84-86
B-	2.7	80-83
C+	2.3	77-79
C	2.0	74-76
C-	1.7	70-73
D	1.0	60-69
F	0.0	0-59

Quantitative Component:

At the full-time level, completion of at least 75% (3 courses) per term with 6 courses completed per academic year, typically in the standard academic year (fall and spring terms). Quest has select degree course offerings each summer term outside of the standard academic year.

Timeframe Component:

Students must complete their degree within 150% of the published length of degree completion time (completion of a 4-year degree within a maximum of 6 years).

Good Standing:

Students who are meeting SAP at Quest, who are not on Academic Warning, Probation, Suspension, or Dismissal; who are not on Probation or Suspension for *non-academic* misconduct and who are in good standing financially (Note: Under \$100 outstanding balance on the student account unless on a Quest Authorized Payment Plan) are in Good Standing.

Satisfactory Academic Progress (SAP) for FSA:

SAP for students participating in the FSA program, is reviewed by Quest's Financial Aid Office once each term at the end of each payment period based on the components noted in this document.

Financial Aid/SAP Warning: The first level of intervention for students who are not meeting SAP toward their degree for academic or non-academic reasons. A student does not have to appeal this status. A warning is intended to make the deficiencies in the student's academic performance clear, to put forward concrete proposals and requirements, and allow a student a reasonable amount of time (typically one term/payment period) to correct those deficiencies according to the terms of their Quest-issued Learning Contract authorized by Quest's Chief Academic Officer (CAO). ***A student in this status may continue to be Title IV eligible for up to one term/payment period following the warning.*** Students who fulfill all requirements of their Learning Contract may be removed from warning. Students who do not fulfill all requirements of their Learning Contract will have to appeal for reconsideration of his/her eligibility for FSA funding.

SAP Appeal:

An appeal is defined as a process by which a student who is not meeting SAP standards petitions the school for reconsideration of his/her eligibility for FSA funding. Students may appeal their SAP status involving both the CAO and Quest's Financial Aid Office as Quest reviews SAP status at the end of each payment period. Students should express their appeal to financial.aid@questu.ca

Financial Aid/SAP Probation: This is the second level of intervention whereby a student has successfully appealed their SAP. Probation is intended to make students aware that the gravity

of the deficiencies in their academic performance or non-academic misconduct puts them at risk of losing the opportunity to study at Quest either temporarily (Suspension) or permanently (Dismissal). A student that fails to meet all requirements of their Learning Contract may be placed immediately on Probation. A student on warning who does not meet the minimum GPA required for the term, or who receives an 'F' or 'NP' in one or more courses, may also be placed immediately on Probation. Normally, triggering a move from Warning to Probation, a Quest Student Progress Group will meet and review the terms of the original Learning Contract, revising it as required, and re-submitting it if appropriate with their new recommendations for the CAO's authorization for implementation. While on Probation, a student must achieve a 2.0 GPA and pass all courses with a 'C' or better within the term. ***A student in this status may continue to be Title IV eligible for up to one term/payment period following the probation.*** A student on probation must demonstrate being on-track to fulfill the terms of their Learning Contract as authorized by the CAO and meet progress requirements of their academic plan. Students who fulfill all requirements of their Learning Contract may be removed from Probation. Students who do not fulfill all requirements of their Learning Contract will have a loss of Title IV eligibility and be unable to receive additional Title IV funding.

Students not fulfilling SAP requirements and enter SAP Warning will receive an e-mail to their Quest e-mail account from Quest's Financial Aid Office advising them of their Financial Aid Warning. Students who SAP appeal will receive an e-mail to their Quest e-mail account from Quest's Financial Aid Office regarding the decision.

Students that are still permitted to attend Quest may do so even if their Title IV eligibility is lost. Students that attend Quest for one full standard academic year following Title IV eligibility loss and return to good standing as authorized by the CAO may have Title IV eligibility reinstated by Quest's Financial Aid Office.